

THE LEADER'S GUIDE

Reducing your organization's cyber risks requires a holistic approach - similar to the approach you would take to address other operational risks. As with other risks, cyber risks can threaten:

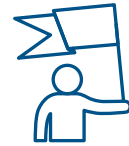
-  YOUR ABILITY TO OPERATE / ACCESS INFO
-  YOUR REPUTATION / CUSTOMER TRUST
-  YOUR BOTTOM LINE
-  YOUR ORGANIZATION'S SURVIVAL

Managing cyber risks requires building a culture of cyber readiness.

Essential Elements of a Culture of Cyber Readiness:

Yourself - The Leader

Drive cybersecurity strategy, investment and culture



Your awareness of the basics drives cybersecurity to be a major part of your operational resilience strategy, and that strategy requires an investment of time and money.

Your investment drives actions and activities that build and sustain a culture of cybersecurity.

Your Staff - The Users

Develop security awareness and vigilance



Your staff will often be your first line of defense, one that must have - and continuously grow - the skills to practice and maintain readiness against cybersecurity risks.

Your Systems - What Makes You Operational

Protect critical assets and applications



Information is the life-blood of any business; it is often the most valuable of a business' intangible assets.

Know where this information resides, know what applications and networks store and process that information, and build security into and around these.

Your Surroundings - The Digital Workplace

Ensure only those who belong on your digital workplace have access



The authority and access you grant employees, managers, and customers into your digital environment needs limits, just as those set in the physical work environment do.

Setting approved access privileges requires knowing who operates on your systems and with what level of authorization and accountability.

Your Data - What the Business is Built On

Make backups and avoid the loss of information critical to operations



Even the best security measures can be circumvented with a patient, sophisticated adversary. Learn to protect your information where it is stored, processed, and transmitted.

Have a contingency plan, which generally starts with being able to recover systems, networks, and data from known, accurate backups.

Your Actions Under Stress

Limit damage and quicken restoration of normal operations



The strategy for responding to and recovering from compromise: plan, prepare for, and conduct drills for cyberattacks as you would a fire. Make your reaction to cyberattacks and system failures an extension of your other business contingency plans.

This requires having established procedures, trained staff, and knowing how - and to whom - to communicate during a crisis.

Backup Data
Employ a backup solution that automatically and continuously backs up critical data and system configurations.







Multi-Factor Authentication
Require multi-factor authentication (MFA) for accessing your systems whenever possible. MFA should be required of all users, but start with privileged, administrative and remote access users.

Patch & Update Management
Enable automatic updates whenever possible. Replace unsupported operating systems, applications and hardware. Test and deploy patches quickly.

THE IT PROFESSIONAL'S GUIDE

✓ *Actions for leaders.*
✓ *Discuss with IT staff or service providers.*

Essential Actions for Building a Culture of Cyber Readiness:

 Yourself Drive cybersecurity strategy, investment and culture	 Your Staff Develop security awareness and vigilance	 Your Systems Protect critical assets and applications	 Your Surroundings Ensure only those who belong on your digital workplace have access	 Your Data Make backups and avoid loss of info critical to operations	 Your Actions Under Stress Limit damage and quicken restoration of normal operations
<p><i>Organizations living the culture have:</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Led investment in basic cybersecurity. <input checked="" type="checkbox"/> Determined how much of their operations are dependent on IT. <input checked="" type="checkbox"/> Built a network of trusted relationships with sector partners and government agencies for access to timely cyber threat information. <input checked="" type="checkbox"/> Approached cyber as a business risk. <input checked="" type="checkbox"/> Led development of cybersecurity policies. 	<p><i>Organizations living the culture have:</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Leveraged basic cybersecurity training to improve exposure to cybersecurity concepts, terminology and activities associated with implementing cybersecurity best practices. <input checked="" type="checkbox"/> Developed a culture of awareness to encourage employees to make good choices online. <input checked="" type="checkbox"/> Learned about risks like phishing and business email compromise. <input checked="" type="checkbox"/> Identified available training resources through professional associations, academic institutions, private sector and government sources. <input checked="" type="checkbox"/> Maintained awareness of current events related to cybersecurity, using lessons-learned and reported events to remain vigilant against the current threat environment and agile to cybersecurity trends. 	<p><i>Organizations living the culture have:</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Learned what is on their network. Maintained inventories of hardware and software assets to know what is in-play and at-risk from attack. <input checked="" type="checkbox"/> Leveraged automatic updates for all operating systems and third-party software. <input checked="" type="checkbox"/> Implemented secure configurations for all hardware and software assets. <input checked="" type="checkbox"/> Removed unsupported or unauthorized hardware and software from systems. <input checked="" type="checkbox"/> Leveraged email and web browser security settings to protect against spoofed or modified emails and unsecured webpages. <input checked="" type="checkbox"/> Created application integrity and whitelisting policies so that only approved software is allowed to load and operate on their systems. 	<p><i>Organizations living the culture have:</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Learned who is on their network. Maintained inventories of network connections (user accounts, vendors, business partners, etc.). <input checked="" type="checkbox"/> Leveraged multi-factor authentication for all users, starting with privileged, administrative and remote access users. <input checked="" type="checkbox"/> Granted access and admin permissions based on need-to-know and least privilege. <input checked="" type="checkbox"/> Leveraged unique passwords for all user accounts. <input checked="" type="checkbox"/> Developed IT policies and procedures addressing changes in user status (transfers, termination, etc.). 	<p><i>Organizations living the culture have:</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Learned what information resides on their network. Maintained inventories of critical or sensitive information. <input checked="" type="checkbox"/> Established regular automated backups and redundancies of key systems. <input checked="" type="checkbox"/> Learned how their data is protected. <input checked="" type="checkbox"/> Leveraged malware protection capabilities. <input checked="" type="checkbox"/> Leveraged protections for backups, including physical security, encryption and offline copies. <input checked="" type="checkbox"/> Learned what is happening on their network. Managed network and perimeter components, host and device components, data-at-rest and in-transit, and user behavior activities. 	<p><i>Organizations living the culture have:</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Led development of an incident response and disaster recovery plan outlining roles and responsibilities. Test it often. <input checked="" type="checkbox"/> Leveraged business impact assessments to prioritize resources and identify which systems must be recovered first. <input checked="" type="checkbox"/> Learned who to call for help (outside partners, vendors, government / industry responders, technical advisors and law enforcement). <input checked="" type="checkbox"/> Led development of an internal reporting structure to detect, communicate and contain attacks. <input checked="" type="checkbox"/> Leveraged in-house containment measures to limit the impact of cyber incidents when they occur.